



JOB OPPORTUNITY

Applications are invited for the position of **Deputy Director General (Program)** for Family Planning Association of Bangladesh (FPAB), a national NGO works to provide Sexual & Reproductive Health Services and to protect its Rights (SRHR) since 1953.

The post is the Chief of Program reportable to Director General and a member of Senior Management Team (SMT) of FPAB.

Job Responsibilities:

- Provide technical assistance & program inputs to different programs in order to achieve program deliverables and ensure that achievements & learning from programs are documented, shared, disseminated timely and consistently to both internal & external stakeholder.
- Provide leadership in planning, designing, implementation and follow-up of different clinical & non-clinical program activities of APB.
- Planning, monitoring and implementation of programs.
- Project Proposal and Annual Program Budget (APB) development.
- Ensure timely & consistent communication and co-ordination with internal & external stakeholders.
- Liaison with Senior Officials of the MOHFW, DGFP, DGHS and other Ministries at the central, district and upazilla levels, donor representatives and NGOs.

Education & Qualification: Master Degree in Public Health (MPH) from recognized university.

Experience & Skill :

- At least 15 years experience in the field of SRHR
- Excellent command in English language both spoken & written.
- Should be skilled in computer literacy especially in MS word, Excel, Power point etc.

Salary range: Salary will be commensurate with relevant experience.

Interested persons should submit their CV, along with cover letter in sealed envelope super scribed with the position applied for. Application should reach by courier by **December 22, 2008** at the following address.

Director General, FPAB, 2 Naya Paltan, Dhaka-1000.
Phone PABX- 8319343, or e-mail to jahir@fpab.org

